

Viewing Your Continuing Education Transcript

Self-Report Addiction Medicine CME Credits & Uploading Certificates

Need Assistance?

Two Ways to View Your Transcript

Option 1 – Addiction Medicine Education Portal

- 1. Go to the Education Portal: <u>https://addictioncme.org</u>
- 2. Login
- 3. Click 'CE TRANSCRIPT' from the top menu



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		Didactic Curriculum	
		MOC & Education Portal	
		Addiction e-Practice Test (ADePT)	
		My Account	
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• You will be redirected to your Continuing Education Tracking page on ACAAM.org

Option 2 – ABAM MY ACCOUNT

1. Go to ABAM's website (<u>www.abam.net</u>) and click on 'Diplomate Login' under Quick Links, which will direct you to the ACAAM Login Page: <u>https://acaam.memberclicks.net/login#/login</u>

The Addiction Medicine Education Portal and account information are housed with the ACAAM management system. Please take note your profile is accessed through ACAAM.org.

- 2. Login
 - You will be redirected to your account information area
- 3. Click 'CE Transcript' under the Welcome banner
 - You will be redirected to your continuing education transcript

	Welcome	Dawn Levreau Diplomate TL Paid Thru: 06/30/2022
y Profile CE Transcript Education Portal ABAM "How To" Handbook		
Velcome to My Profile		

How to Self-Report CME and Upload Certificates

1. Go to <u>www.acaam.org</u>

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4. Click 'ADD CREDIT'

ALL CAMMAN AND		About	Membership	Fellowship Resource Center	Meetings & Events	Education	Donate	Contact Us
Continuing Educ	ation Tracking		Hours Event / Se	s total: 28 ession total: 5		Ann	REDIT	XPORT PDF
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Event / Session Name *	C	ate Range *			
This is a test event	4	/1/2022	đ	4/4/2022	e
Credit Hours	c	category			
17	A	MA PRA Category 1	Credit		
Location	C	escription			
Palm Beach, FL	I o	attended the XXX of addiction medic	X Annual Me ine CME.	eting and earned X	XX number
Instructor	h	nclude any relevar	t notes in th	is field.	
Instructor Name					
Expiration Date					
Choose an expiration date					

- Enter Event/Session Title
- Date(s) of event (when credit was earned)
- # of Addiction Medicine AMA PRA Category 1 Credits[™] earned for the event/session
- Select 'AMA PRA Category 1 Credit' under Category
- Add Location of event/session, indicate if online
- Can add Description/Notes as needed
- Save
- 5. To upload your CME Certificate, Click 'UPLOAD CERTIFICATE' after you have completed the step above. Refer to image on the following page.

ucation Tracking					
		Hours total: 2			
		Event / Session total: 1			
	Date Range	4/1/2022 - 4/4/2022			
	Event / Session	This is a test event			
	Hours	2			
	Category	AMA PRA Category 1 Credit			
	Added By	Member			
	Location	Palm Beach, FL			
	Instructor				
÷	Expiration				
	Certificate				
Ē	Description	Attended the XXX meeting, earning XXX hrs of addictio			
	EDIT UPLOAD CERTIF	CATE			

• By selecting 'UPLOAD CERTIFICATE' you will open a browser window on your computer. Find the location of your certificate, select 'Open'. Your certificate will be added to your event/session entry.

Need Assistance

Contact a team member at <u>abam@abam.net</u> or 301-656-3880.