Viewing Your Continuing Education Transcript

Self-Report Addiction Medicine CME Credits & Uploading Certificates

Need Assistance?

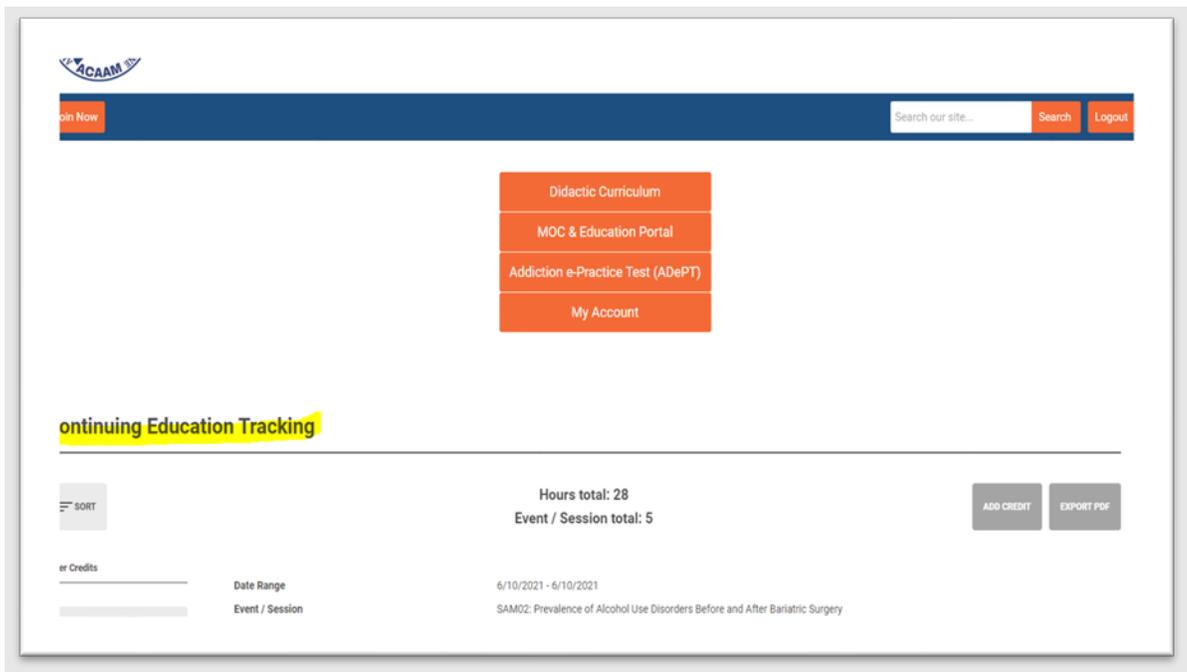# Two Ways to View Your Transcript

Option 1 – Addiction Medicine Education Portal
1. Go to the Education Portal: https://addictioncme.org
2. Login
3. Click 'CE TRANSCRIPT' from the top menu

- You will be redirected to your Continuing Education Tracking page on ACAAM.org

Option 2 – ABAM MY ACCOUNT
1. Go to ABAM's website (www.abam.net) and click on 'Diplomate Login' under Quick Links, which will direct you to the ACAAM Login Page: https://acaam.memberclicks.net/login#/login
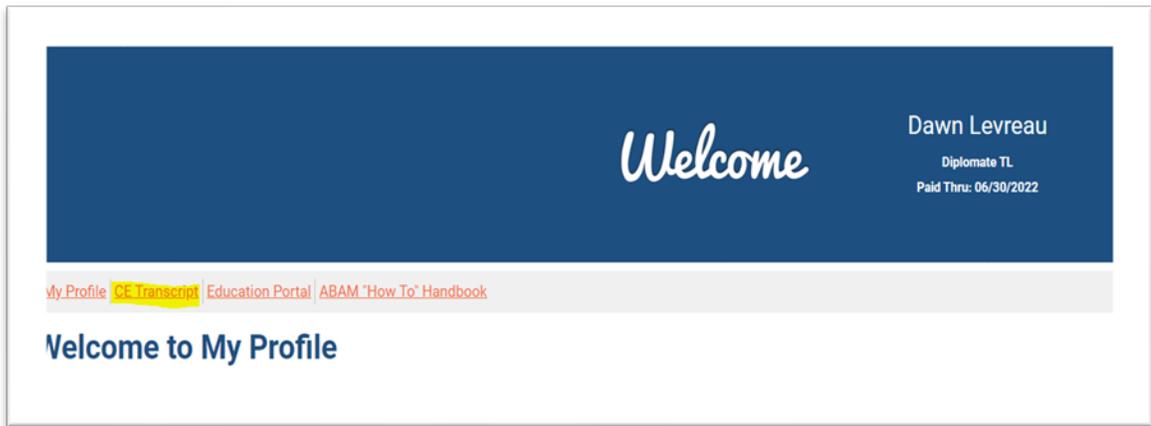
   The Addiction Medicine Education Portal and account information are housed with the ACAAM management system. Please take note your profile is accessed through ACAAM.org.

2. Login
   - You will be redirected to your account information area
3. Click 'CE Transcript' under the Welcome banner
   - You will be redirected to your continuing education transcript
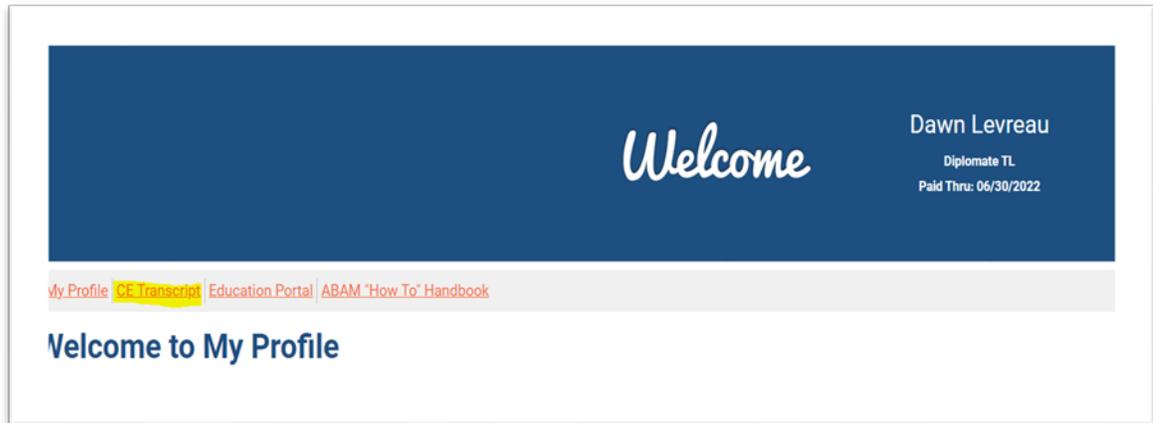
How to Self-Report CME and Upload Certificates

1. Go to www.acaam.org
   The Addiction Medicine Education Portal and account information are housed with the ACAAM management system. Please take note your profile is accessed through ACAAM.org.
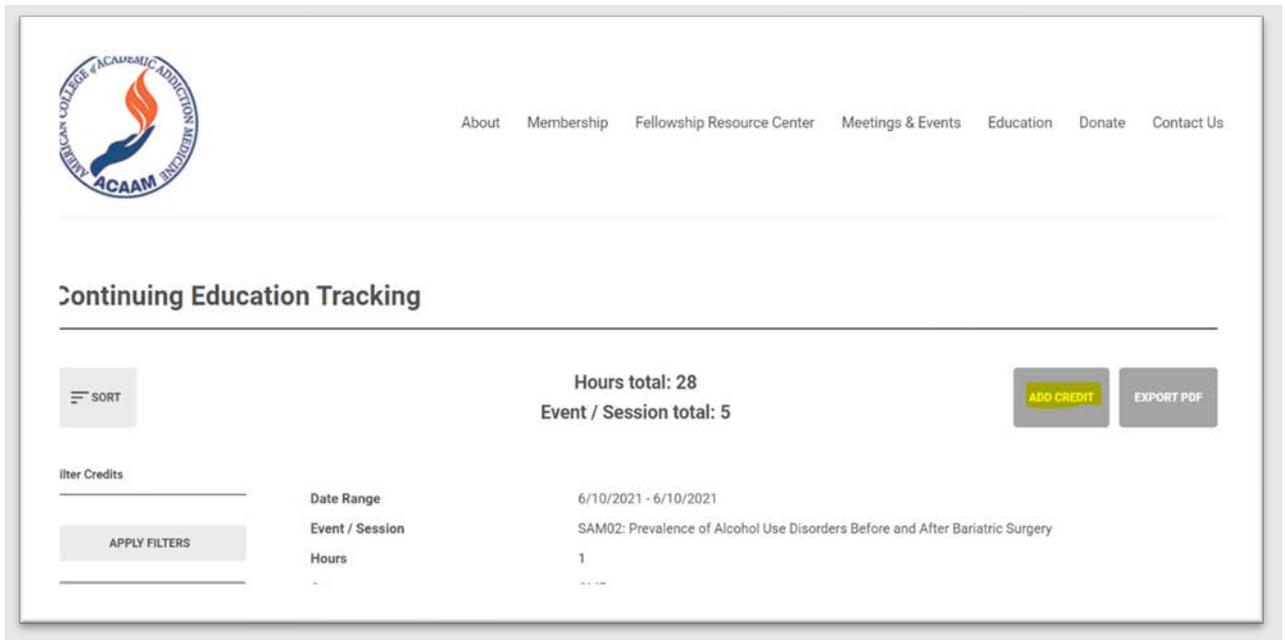2. Login
   - You will be redirected to your account information area
3. Click 'CE Transcript' under the Welcome banner

4. Click 'ADD CREDIT'

Add Education Credit

Event / Session Name *

This is a test event

Date Range *

4/1/2022   4/4/2022

Credit Hours

17

Category

AMA PRA Category 1 Credit

Location

Palm Beach, FL

Description

I attended the XXXX Annual Meeting and earned XXX number of addiction medicine CME.

Include any relevant notes in this field.

Instructor

Instructor Name

Expiration Date

Choose an expiration date

CANCEL   SAVE

- Enter Event/Session Title
- Date(s) of event (when credit was earned)
- # of Addiction Medicine *AMA PRA Category 1 Credits*^{TM} earned for the event/session
- Select 'AMA PRA Category 1 Credit' under Category
- Add Location of event/session, indicate if online
- Can add Description/Notes as needed
- Save

5. To upload your CME Certificate, Click 'UPLOAD CERTIFICATE' after you have completed the step above. Refer to image on the following page.

Hours total: 2

Event / Session total: 1

Date Range	4/1/2022 - 4/4/2022
Event / Session	This is a test event
Hours	2
Category	AMA PRA Category 1 Credit
Added By	Member
Location	Palm Beach, FL
Instructor	
Expiration	
Certificate	DOWNLOAD
Description	Attended the XXX meeting, earning XXX hrs of addictio

EDIT   UPLOAD CERTIFICATE

- By selecting 'UPLOAD CERTIFICATE' you will open a browser window on your computer. Find the location of your certificate, select 'Open'. Your certificate will be added to your event/session entry.

Need Assistance

Contact a team member at abam@abam.net or 301-656-3880.